

Facilitator, Talent & Organizational Development Hawaii Employer Council

This is a rare opportunity to have a positive impact on the Hawaii business community. Bring your energy, enthusiasm, skill, and knowledge as a seasoned training facilitator from a business environment; and join our team of highly experienced professionals at the [Hawaii Employers Council](#). We are a non-profit member-driven employers association that has been supporting the business community in our State since 1943.

We have a rare opportunity for a polished professional, possessing strong business writing and communication skills, with an outstanding ability to facilitate and connect and engage both small and large local businesses, using various delivery modes and teaching approaches.

If you are an experienced facilitator with a background in organizational development and have experience and knowledge in business operations; this may be the opportunity for you.

Required Knowledge Skills and Abilities

- Solid experience in researching, designing, developing and delivering soft skill and HR course topics
- Seasoned facilitator able to present courses at every level, from beginner to advanced; for individuals all levels of the organization
- Experiences in leading large learning and development, and organizational development initiatives with strong project management, process improvement, change management skills; and the ability to execute on every aspect of a project from start to finish.
- Able to function independently and collaborate as a member of a team while portraying a positive attitude, demonstrating strong work ethics, and a commitment to excellence in all work produced.
- Able to manage multiple priorities and adjust direction as needs change. Ability to adapt to shifting priorities and able to work under tight deadlines.
- Demonstrated consulting skills and relationship management with HR and senior leaders, with the ability to uphold confidentiality of sensitive information.
- Excellent organization skills and detail oriented
- Ability to interact with multiple stakeholders simultaneously and manage multiple priorities with competing demands.
- Process improvement and change management

Desired Knowledge Skills and Abilities

- 5+ years of leadership experience; successfully supervising, mentoring and leading teams
- 5+ years of business operations experience
- Organizational development consulting experience; analyzing challenges and developing solutions from at least 2 of the 4 OD intervention categories, and able to independently execute solutions from start to finish.
- Direct HR knowledge from holding positions such as an HR Consultant or HR Business Partner
- Demonstrated diagnostic, synthesis, conceptual and analytical skills to identify root causes and recommend solutions.
- Conceptualizes creative solutions, develop comprehensive proposals and able to present/sell them to senior-level management.

Please send your resume and cover letter to lgibo@hecouncil.org .